

BASES Accreditation/Reaccreditation **Frequently Asked Questions**

Q; Covid-19 has meant I'm not gaining my hours in the field as I've been working from home for a significant period of time.

A; BASES accreditation/reaccreditation required evidence of competencies over a number of years. In your application state clearly the evidence you have in the field and also evidence of competencies using other means in your development e.g. online training, podcasts, wider reading or exposure to other areas of interest. Be creative with the demonstration of your competencies and don't just limit yourself to experience in the laboratory or in the field.

Q; I work in a number of fields so which area should I apply for BASES accreditation?

A; In common with many related health professions, BASES accredits individuals to work within the area of professional practice in which BASES recognises them as safe and fit to practice and having impact in their role. This area of professional practice is referred to as an individual's domain of expertise. An individual's domain of expertise has two core elements:
1. Disciplinary specialism: biomechanics, physiology, psychology or inter-disciplinary
2. Category of professional practice: scientific support, research or pedagogy. If you fall outside of these specialisms then consider if BASES accreditation is the right path for you.

The domain of expertise must be specified in all applications for BASES Accreditation (and Reaccreditation). Applications will be reviewed on the basis of demonstrating the required standard of competency and experience to practice safely, independently and effectively within that domain of expertise. Individuals accredited by BASES must at all times work within their domain of expertise.

BASES Accreditation is awarded to those practitioners who are deemed by the Association to have the knowledge, skills and understanding necessary to be safe and fit to practice as a sport and exercise scientist. Accredited members must work within their specified domain of expertise. This will be judged against the evidence provided towards meeting the competencies within the BASES Accreditation Competency Profile.

Q; Do I stick to the word count of 5000 words or 30 pages for direct application for case studies

A; As per the guidelines the case study for each category applied for must be a maximum of 5000 words which is approximately 30 pages.

Q; I have alternative qualifications opposed to a standard MSc

If you have a Research based Masters - please look at the Research specific guidelines

If you have a Diploma – The Accreditation Committee wouldn't make a decision on the application solely based on this qualification, but there must be justification within the



application as to why an entire MSc. was not completed and alternative evidence is presented to cover the missing contribution that a full MSc would have.

For other Masters qualifications please contact enquires as applications will be looked at on a case by case basis.

Q: I don't have a relevant sport and/or exercise related undergraduate degree what do I do?

A; Candidates who do not possess an undergraduate degree in sport and/or exercise science should include their portfolio submitted as part of the Accreditation of Prior Experiential Learning (APEL) or Recognition of Prior Learning (RPL) which are required for commencing postgraduate study without prior undergraduate study. This requires a mapping of experience to the learning outcomes for an undergraduate degree in SES. If there is a shortfall in hours, then evidence must be provided to demonstrate where this has been attained through other academic knowledge, CPD and work experience.

Q: How can I check if my degree is BASES endorsed?

A; Please check your undergraduate degree carefully on the BASES website. Click [here](#) to take you to the course finder. Click into the course title and it will bring up details about the course including the dates it has been endorsed with BASES. Please ensure your degree falls within these dates and if not, please complete the Evidence of Knowledge [template](#) in the application documents.

Q: I have some missing required hours from my degrees what do I do?

A: If you have the requirement to complete the 'Evidence of knowledge' [template](#) and discover you have hours missing from your undergraduate and postgraduate degree's, and you cannot demonstrate suitably within your application where you have gained these missing hours outside of your degree's, then you must withhold your application until you have obtained these hours and can evidence them fully.

Q: Can case study be from PhD?

A: Yes, this is an acceptable case study, as long as the competencies can be demonstrated within it.

Q: What references are required?

A: Please refer to the References section in the Accreditation Guidelines.

Q: How do I complete the competency profile?

A: There is an example of a completed competency profile available on the BASES website, this should give you some guidance on how the document should be set out. Ultimately its

your document and how you present the competencies should be through your own manner so long as sufficient evidence is demonstrated

Q; Do I need to submit a case study?

A; A case study must be submitted for each application category if you are applying directly for accreditation.

Q: In what format should my application be submitted?

A: Applications must be submitted online. All supporting evidence must be sent in one readable pdf file.

Q: I have been unable to send my application to meet the application deadline, will it be accepted?

A: We are unable to accept late or incomplete applications. The application will need to be submitted for the next deadline.

Q; The programme leader is no longer at the university I attended and cannot sign off Appendix 1, what should I do?

A: If the programme leader at the time is no longer available, then another member of staff that is able to verify the information provided may sign this form.

Q: What is meant by “180 hours exposing students to the inter-disciplinary nature of the study of sport and exercise science”?

A: Inter-disciplinary study refers to any modules (or elements of modules) within a degree programme where theories, methods, tools and/or concepts from two or more of the underpinning sport and exercise science sub-disciplines (biomechanics, physiology, psychology) are blended or integrated, providing students with knowledge and understanding of interdisciplinary perspectives within the study and application of sport and exercise science.

As an example, a module focusing on the prevention and treatment of sports injuries, which covered the physiological, biomechanical and psychological factors associated with recovery from sport injuries, would be classed as inter-disciplinary, as it exposes students to more than one of the sub-disciplines of sport and exercise science and how these sub-disciplines can be integrated to improve our understanding of sport and exercise science and its practical application in real-world settings.

Re-accreditation:

Q: Lapsed accreditation?



A: Re-accreditation is required every five years. Members who have held BASES Accreditation within the past 3 years are eligible to regain accredited status by applying through the re-accreditation process. The application should cover the previous 5 years of work up to the submission point. If BASES Accreditation has lapsed **for longer than 3 years, the applicant will normally be required to submit a full accreditation application**. Exceptional circumstances to the 3 year period will be considered on a case-by-case basis and applicants should seek advice from the BASES office. A successful re-accreditation application allows members to continue using the title BASES Accredited Sport and Exercise Scientist.

Q; I've had time off work/career break. Can I still apply for reaccreditation?

A: If you have had time off work for medical/personal issues this will be taken into account on a case by case basis when applying for reaccreditation. A Doctor's note is required if exemption from work is for medical reasons. Re-accreditation is required every five years. Members who have held BASES Accreditation within the past 3 years are eligible to regain accredited status by applying through the re-accreditation process. The application should cover the previous 5 years of work up to the submission point. If BASES Accreditation has lapsed **for longer than 3 years, the applicant will normally be required to submit a full accreditation application**. Exceptional circumstances to the 3 year period will be considered on a case-by-case basis and applicants should seek advice from the BASES office. A successful re-accreditation application allows members to continue using the title BASES Accredited Sport and Exercise Scientist.