**BASES Webinar Proposal Form**

***(to be returned to*** [***education@bases.org.uk***](mailto:education@bases.org.uk)***)***

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| Try and make “exciting”, rather than academic. | **Webinar Title:** |
|  | Preferred date |
|  |  |
| This is to give more info than just a title can. Please use this to try and give the guests a focus for the webinar. This will help manage their expectations. Approx. 200-250 words. | Overview: |
| Please specify the learning outcomes of the webinar. Please use verbs such as state, describe, identify or demonstrate and avoid verbs such as understand and know as these cannot be measured. | Learning Outcomes of the Webinar: |
| Please include titles e.g., Prof, Dr,  Please provide an email address for BASES to contact you  If you use Twitter please include your handle here | Presenter Name and contact details: |
| Please make this relevant to your expertise in the topic area of your webinar. | Presenter Profile: |
| Please list any organisations that you think would be interested in/ help promote the webinar. Please include their social media handles if known. | Outreach: |
| What would you as an organisation/individual like to achieve from this webinar (i.e leads, outreach, CPD, promotion of a product) | Goals: |
| Smile! Please attach a high resolution photo of yourself to your reply (headshot ideally). | A photo  Do you require an interactive poll within your webinar?  Yes No  Do you require your webinar to be recorded to enable it to be replayed?  Yes No |

Please note:

* We require any webinar slides, video’s and files at least two weeks prior to the scheduled date of the webinar.
* If your proposal is successful, we will also provide you with a Bases PowerPoint template on which to upload your presentation. There are two BASES slides which must be included in your webinar.